



1. Open the carton and remove the packing material. If you ordered Dividers remove the small box containing them. **Hold on to the white foam strips. You'll use them later.**



2. Fold the short carton flaps in and flip the cabinet box on it's end. Use the hand holes on the carton to avoid bending.



3. Slide the cabinet out of the box onto the flap. Tear the top of the bag open and slide it down the cabinet.



4. Plastic bags can be dangerous. As soon as you have set the cabinet down, gather up the bag and all the packing material.



5. **If** this cabinet contains the wheels then locate the bag with the keys and tear the bag to remove the keys. Unlock the cabinet and open the top drawer carefully.



6. You'll find the wheels here. Retrieve the instructions and C-Clamps as well. Opening the drawer at this point is not required if the box does not indicate the wheels are inside.



7. Lock the cabinet. Test to see that it is locked. This is important. You do not want a drawer to open inadvertently.



8. If you are installing wheels on this cabinet unscrew the levelers on the bottom of the cabinet. The wheels will replace those levelers.



9. The locking wheels go at the front of the cabinet and the non-locking wheels at the rear. Use a ½ inch or 13 mm wrench or pliers to tighten the nut at the wheel post firmly.



10. Tilt the cabinet back and slide the foam strips under the cabinet as far as possible. Space them between the wheels so they won't be in the way when the cabinet is righted.



11. Bring the cabinet down using the foam strips to pivot the cabinet on. Without the foam the wheel posts could bend. The foam allows the cabinet to float above the wheels while it is angled down into the horizontal position.



12. Unlock the wheels and the cabinet is ready to roll. Screw-in wheels are intended for a single cabinet only. Do not stack a drawer cabinet on top of this cabinet. A caddy is used to carry stacks of cabinets and screw-in safety brackets would be required to link the cabinets together.